

**Whittier Alliance  
Housing Issues Committee  
Tuesday, May 21, 2019  
Black Forest Inn (1 E 26th St)  
6:30--8:00 pm**

- 6:30 pm**            **Welcome/Introductions**  
Recognize Standard of Conduct / Conflicts of Interest  
Amend/Approve Agenda  
Review/Approve April Meeting Minutes
- 6:35**                **Developer Presentation: Urban Works, 318 W Lake St**  
● For Committee review and vote
- 7:15**                **Developer Presentation: Yellow Tree, 26th & Blaisdell**  
● For Committee review and vote
- 7:40**                **Solar Easement Proposal: Stewart Herman**  
● For Committee review
- 7:55**                **Wrap-up, next steps, upcoming events**  
● Home Ownership Works (HOW) Program Info & Feedback Session  
    ○ Thursday, May 23, 6:00--7:30 pm @ Sabathani Community Center,  
        Target Banquet Center Room 216  
● Iftar with our Neighbors by Friday, May 31, 7:30-10:00 pm @ Whittier Park
- 2019 HI**            **Every third Tuesday of the month**  
**Meeting Dates:**    **NEXT MEETING: Tuesday, June 18, 6:30--8:00 pm @ Black Forest Inn (1 E 26th St.)**

*\*Please note: Residents must present proof of Whittier residence upon arrival in order to cast a vote. Proof of residence includes a valid photo ID with Whittier address listed OR a valid photo ID with your name along with a bank statement or utility bill listing your current Whittier address and name. Whittier businesses and property owners must establish voter eligibility prior to the meeting date by presenting the appropriate documentation in person at the Whittier Alliance office (10 E 25th St.) per the Whittier Alliance By-laws. Please inquire further with WA staff to determine whether or not you are an established voter and how you can become one, if not.*



### ***Standard of Conduct Policy***

This policy and the Whittier Alliance Mission are to be prominently displayed and briefly discussed at all Whittier Alliance board/committee/task force meetings. Violation of these standards will not be tolerated and may result in immediate recess or adjournment of the meeting by the chair. Consequences for the violator may include suspension, expulsion or other action to be determined by the board.

- Arrive on time; stay until the end.
- Begin all meetings on time with introductions and an explanation of the meeting process.
- Come prepared to the meeting; read all relevant materials beforehand.
- Recognize and state when you have a conflict of interest. Do not vote on any motion that you have a stated conflict of interest.
- Make no judgmental statements.
- If you wish to speak during the meeting, raise your hand and the Chair will do their best to recognize each person in order. No one shall have the floor to speak until they are recognized by the Chair; be respectful and wait until you are recognized by the Chair.
- Do not interrupt the Chair or another speaker. Don't speak at the same time. Speak in a respectful manner. Do not raise your voice.
- In the event a motion is made and there is debate on said motion, there will be up to three speakers for the motion and up to three speakers against the motion; the Chair will alternate between for and against speakers. Each speaker shall have up to one minute to speak. After three speakers for the motion and three speakers against the motion have spoken (or less if no others wish to speak), the debate shall close and the body shall vote on the motion.
- The Chair has authority to remove any person or animal from the meeting who violates the Standard of Conduct Policy.
- Talk about issues; not people.
- Don't criticize those who are absent.
- Ask questions when you do not understand. There are no stupid questions.
- Don't monopolize conversations.
- Keep confidential information confidential.
- Talk about meeting issues at the meeting, not in the parking lot afterwards.
- Silence cell phones and turn off electronic taping equipment for the duration of the meeting.
- Video and audio recording of Whittier Alliance meetings is prohibited from call to order to adjournment. (Consistent with City Attorney's findings 6-04).
- End all meetings on time. Thank all attendees for their support and dedication.
- The Whittier Alliance sign-in sheets and membership list will not be shared or sold to individuals, organizations, or businesses.

### ***Conflict of Interest Policy***

A conflict of interest is a situation in which a person has divided loyalties: One of the person's activities or concerns can be advanced only at the expense of another. Any time the possibility of personal or business gain could interfere with a judgment you make in a different role, you have a conflict of interest. If someone else might think you have a conflict, act as if you do. It is just as important to avoid the appearance of a conflict of interest, as it is to steer clear of an actual conflict. See the Whittier Alliance By-Laws, Article IX for additional information.

### ***Registration & Voter Eligibility***

If you live, own property or a business in the Whittier Neighborhood, you are a member of the Whittier Alliance. Per Article III, Section 3 of the Whittier Alliance By-Laws, residents can verify their voting eligibility by showing their photo ID with their Whittier address, or a photo ID plus a current utility bill, bank statement or payroll statement with their Whittier address; business and property owners must verify their voting eligibility in advance and in-person at the Whittier Alliance office according to the requirements stated in the By-Laws. For full details on membership and voting eligibility please read the Whittier Alliance By-Laws. Copies available on request or at [whittieralliance.org](http://whittieralliance.org).