## **GENERAL LAND USE APPLICATION WORKSHEET**

Name of Proposed				
Project or Subdivision				
Property Owner/Applicant	Name			
Owner/Applicant	Mailing Address Including City, State and Zip Code Phone Number			
	Email			
Applicant's Representative This person will be the primary contact for staff, and is the authorized agent in place of the property owner	Name			
	Mailing Address Including City, State and Zip Code			
	Phone Number			
	Email			
Neighborhood Group Contact Be sure to include a copy of the letter or e-mail that was sent	Organization			
	Contact Name			
	Phone Number			
	Date letter/e-mail sent			
Council Member Contact Be sure to include a copy of the letter or e-mail that was sent	Name			
	Ward			
	Phone Number			
	Date letter/e-mail sent			
Property Information Provide a separate sheet, if needed	Address(es)			
	Identification Number(s)			
	Lot Area (sq ft)			
	Zoning classification(s)			
Building Data Fill in existing & proposed even when no change is proposed	Gross floor area (square feet)	Existing to remain:	Proposed new:	Total:
	Building footprint area (square feet)	Existing to remain:	Proposed new:	Total:

	Building height	Existing stories:	Proposed stories:	
		Existing feet:	Proposed feet:	
	Dwelling units	Existing:	Proposed:	
	Net residential area		Proposed:	
Parking Data	Total number of spaces	Existing:	Proposed:	
	Number of standard spaces	Proposed:		
	Number of compact spaces	Proposed:		
	Number of handicap spaces	Proposed:		
	Number of bicycle spaces	Proposed:		
	Number of loading spaces	Proposed:		
Landscaping Data	Landscaped area (square feet)	Existing:	Proposed:	
Impervious Surface Data	Impervious surfaces (square feet)	Existing:	Proposed:	
Property History	Name of current business:	Beginning / end dates:	Type of business / use:	
Fence Data Indicate location on site	First fence (check one): Existing / Proposed	Type / material (i.e. wood, chain-link):	Length (feet):	
plan			Height (feet):	
	Second fence (check one): Existing / Proposed	Type / material (i.e. wood, chain-link):	Length (feet):	
	, , ,	,	Height (feet):	
Sign Data Include a sign plan with	Number of signs	Existing:	Proposed:	
elevations for new signage	First sign (check one):	Type of sign (circle one):	Length x Width (feet):	
	Existing / Proposed	Freestanding / Mounted		
		If lit, how?	Area (square feet):	
			Height above grade (feet):	
	Second sign (check one):	Type of sign (circle one):	Length x Width (feet):	
	Existing / Proposed	Freestanding / Mounted		
	·	If lit, how?	Area (square feet):	
			Height above grade (feet):	













