

## Whittier Alliance Bylaws Review Task Force Timeline

- September 2019**
  - Board Meeting: full board discussion on governing documents
  - Bylaws Review Task Force formed
- October 2019**
  - First Bylaws Review Task Force meeting
  - Board Chair consults with attorney on project
- November 2019**
  - Second Bylaws Review Task Force meeting
  - First draft of changes completed and sent to attorney for review
- December 2019**
  - Board Meeting: full board review and discussion of changes, board member feedback and concerns integrated into revisions
- February 2020**
  - [Community Issues Meeting: community discussion on major bylaw changes; feedback and input collected from community](#)
  - Final revisions made, reviewed and approved by attorney
- February 2020**
  - Board Meeting: motion put forward to accept final proposed bylaws to move forward to membership vote at Annual Meeting, motion passes
- March 2020**
  - Neighborhood-wide mailer is sent regarding the Annual Meeting with notification about the Bylaws proposal and vote
  - WA Annual Meeting scheduled for April 2020 postponed indefinitely
  - Bylaws Review project placed on hold
- September 2020**
  - Following George Floyd's murder and the uprising, Bylaws Task Force reconvenes to conduct another round of reviews with a more critical racial equity lense
  - Executive Director consultation with attorney
- October 2020**
  - Revisions made and proposal given to full board
  - Board Meeting: full board discussion on refined bylaws proposal, motion to accept changes contingent on attorney's approval put forward, motion passes
- November 2020**
  - Executive Director and Board Chair final consultation with attorney
  - Attorney review and final draft
  - Board E-Vote: motion to approve final bylaws draft to move on for full membership vote, motion passes unanimously
- December 2020**
  - Neighborhood-wide mailer is sent regarding Special Meeting date and purpose with information on how to access proposal details and virtual meeting
  - WA Bylaw Revision Proposal publicly posted with supporting documents in English, Spanish and Somali and video presentation with captions in English, Spanish and Somali
  - Targeted outreach strategies are implemented
- January 2021**
  - Voting procedures solidified in consultation with attorney
  - Special Meeting takes place on Thursday, 1/14/20, voting period opened
  - Voting period closed Thursday, 1/21/20 at 8pm
  - Voter registrations confirmed and votes tallied by neutral third party
  - Final results announced on 1/23/21

## Bylaws Review Task Force

<b>Abbie Speller</b>	<b>Aldona Martinka</b>	<b>Cyndi Hovey</b>
<b>Jen Kader</b>	<b>Michael Perez</b>	<b>Nate Broadbridge</b>
<b>Nate Rastetter</b>	<b>Ukasha Dakane</b>	

All Whittier Alliance Board Members serving during the [2019-2021 terms](#) participated and informed this process.

## Voting Period & Process

1. The voting period opened during the WA Special Meeting on Thursday, 1/14/21 and lasted through 8pm on Thursday, 1/21/21. Votes were accepted through a secure online ballot form and in person at the Whittier Alliance office. No board members or community members had access to the submitted ballots.
2. WA Staff reviewed voter eligibility via the current registered voter list and supporting documents submitted by voters through email and ballot forms. Voters were notified and given an opportunity to complete their registrations while the voting period was open, in an effort to ensure members seeking to vote could do so.
3. For the vote to be valid and officially processed, a quorum of 50 eligible voters needed to be met. With the [Board resolution](#) passed in May 2020 and a voting procedure confirmed with our lawyer, quorum was to be reached through all eligible votes cast during the 7 day voting period. 114 verified ballots were ultimately cast.
4. A neutral third party from the City of Minneapolis' Neighborhood & Community Relations Department processed, tallied, and re-verified ballots cast on Friday January 22, 2021.
5. The results and a list of the participating, eligible voters were shared on Whittier Alliance communication channels on Saturday, 1/23/21.