

2019 EAT STREET FOOD, MUSIC, & ARTS FESTIVAL

Non-Profit Vendor Info and Registration

About the event: The Eat Street Food Music and Arts Festival is a celebration of all things Eat Street and the Whittier neighborhood. Drawing over 6,000 attendees in its inaugural year in 2018, the Eat Street Festival strives to bring all facets of community together by providing programming and opportunities representative of the broad diversity of the Whittier neighborhood.

Date: September 15, 2019 **Time:** 1-8pm **Location:** Nicollet Avenue between 26th & 28th Streets

This form applies to vendors with a 501(c)3 or 501(c)4 status who wish to display or advertise their services at the Eat Street Food, Music and Arts Festival 2019.

What are the costs to be a nonprofit vendor?

- The one-time registration fee for non-profit vendors is **\$100.00 must be submitted by July 31st**. Please include your payment preference on page 2.

What do *you* need to bring to the event?

Whittier Alliance will assign you a location within the Festival grounds. *You are responsible for bringing all materials that you will need:*

- Your own 10x10' (maximum) tent, folding tables, chairs, etc.
- A generator, if you require power.

Note: If this presents a significant barrier to participation, assistance may be available. Contact business@whittieralliance.org or 612-871-7756 for more info

What time should you set up and take down?

- Set up: You have between 10:30 am-12:00 pm to set up. (More details will be provided in late August.)
- Take down: You should be packed up and have vacated your designated location by 9pm.
 - **NOTE:** Vendors are required to stay until at least 7:00 pm; if you need to leave before then, you must coordinate your departure plan with Whittier Alliance in advance.

What else do you need to know?

- Vendors are responsible for leaving their designated area as they found it.
- The Whittier Alliance will be in contact with you as we get closer to the event date with further details and booth location.
- Preference will be given to organizations who are located in or have a strong connection to Whittier neighborhood.
- Booths may be shared by multiple organizations. Please fill out the registration form for each organization and submit them jointly. Whittier Alliance will only receive full payment from one vendor.
- Participation is not guaranteed and is subject to availability and Whittier staff approval.

Who should you contact with questions?

Whittier Alliance, 10 E 25th St., Minneapolis, MN 55404 | 612-871-7756 | business@whittieralliance.org

2019 Eat Street Festival - Non-Profit / Info Vendor Registration

Organization Name: _____

Primary Contact Person: _____

Address: _____

Phone: _____ Email: _____

Description of Booth (physical space): _____

Vendors are encouraged to provide an engagement component or activity, will your booth provide that and if so please describe it briefly?: _____

PAYMENT INFORMATION

TOTAL AMOUNT (Non-profit/Info - \$100.00)

Please select your desired payment method:

- Mailed check made out to the **Whittier Alliance**
 - I would like an invoice emailed prior to sending payment
- Credit card
 - I would like WA to send an e-invoice for online payment
 - I would like to provide payment to WA staff over the phone

NOTICE OF LIABILITY

The Whittier Alliance or their affiliates will not be held responsible for any liability, lost, stolen or damaged merchandise, or any injury incurred during the Eat Street Food, Music, & Arts Festival.

Vendor Signature: _____

Date: _____

*All event proceeds will benefit the Whittier Alliance, a 501(c)(3) nonprofit dedicated to building a flourishing and distinctive Whittier neighborhood. Vendor fees will directly support the annual production of the Eat Street Food, Music, & Arts Festival. **Tax ID: 41-1315023***

Please return this form with your vendor registration fee and Operator Certificate of Compliance Form (if applicable) to the Whittier Alliance by Wednesday, July 31st, 2019:

Whittier Alliance | 10 E 25th St, Minneapolis, MN 55404



