

## Whittier Alliance Board Meeting Minutes Draft

April 28, 2022 6:00-8:00 PM

### Online Zoom Meeting

**Present:** Kami Brodie, Nick Hutchinson, Cyndi Hovey, Nate Rastetter, George Rishmawi, Nate Broadbridge, Allison Bross-White, Kate Davis, Sydney Burroughs, Katie Heimer, Brigid Higgins, Daniel Perez, Megan Mathew, Daniel Hansen

**Staff:** Kaley Brown, Robb Larson

**Call to Order** at 6:03pm by Cyndi Hovey

- The agenda is reviewed. **Motion to approve the agenda. Seconded. Motion passes.**
- The Standard of Conduct, Conflicts of Interest Policy, and Anti-Discrimination Policies are reviewed.
- The Board community agreements are shared and read aloud.

**A round of introductions is done.**

**Discussion question:** 1. How are you physically/mentally/emotionally/spiritually on a scale from 1-10? (1 = struggling/totally depleted, 10 = grounded/fully rested)

2. As we recruit for the next Board term, we have been talking about skills we hope new folks may bring. Reflecting on this Board term, what is a skill that you bring to the group that you wish you could have utilized more?

#### **Secretary's Report:**

We have 14 active board members and 3 vacant seats (2020 Resident, 2021 Resident, 2021 Nonprofit Representative). So far, 8 of 14 meeting absences in this board term have been excused by volunteer hours contributed in the month prior or following the missed meeting.

Board Attendance Tracking Summary Below:

As of October Meeting	
Zero (0) Unexcused Absences	10
One (1) Unexcused Absence	4
Two (2) Unexcused Absences	1
Three (3) Unexcused Absences	0

We encourage members to regularly review the attendance policy in the Bylaws to be sure you are planning ahead if you have a schedule conflict at any point during the board year; this will allow yourself the opportunity to convert the absence into an excused one with volunteer hours, if possible.

**Motion** to approve March meeting minutes. **Seconded.** Motion carries.

#### **Treasurer's Report:**

##### **March Financials:**

- Received Q4 2021 CPP funds ~\$30k should no longer see activity for this account
- Neighborhood Network Fund ~\$1600
- Equitable Engagement Fund ~\$12,000

- Facade Grant - we did not budget for this line item, but we still had some funds available and activity this month in a few different accounts.
- Calm month for the most part.

**Motion** to accept March 2021 financials. **Seconded.** Motion carries.

- **Approval vote needed:** In the “Finances” folder of the packet you will find a PDF of our 2020-2021 Community Participation Program Report for NCR. This is the final piece to close out that old funding contract with the City. The report needs to be reviewed and formally approved by the board, so please reach out in advance to Kaley if possible if you have any major questions or concerns about the report info.

**Motion** to approve the CPP report. **Seconded.** Motion carries by a vote of 11-0-0.

- **2022 Great Streets BDS Grant Agreement:** The signed agreement with the scope of work for our 2022 Great Streets Grant from the City is also included in the “Finances” folder. The grant will be used for a minimum of 3 activations/events at 2116 Nicollet Ave before March 2023.
- Whittier Alliance’s proposal was awarded for the City of Minneapolis Kmart Public Engagement contract.

#### **Annual Meeting**

- Board discussed role assignments for the upcoming Annual Meeting on Saturday, May 14.

#### **Acting Committees**

- **Housing and Land Use**
  - All information is in the cover memo.
  - Next meeting will be Tuesday, May 17.
- **Community Engagement**
  - All information is in the cover memo.
  - Next meeting will be Wednesday, May 11.
- **2116 Nicollet Ave Steering Committee**
  - Working groups are meeting to develop the RFP
- **Hybrid meeting task force**
  - Equipment has been purchased and the task force is investigating potential spaces for a physical meeting place.
- **Policy task force**
  - Kaley and Luna from YWCA met with the City attorney to discuss recommendations for the employee handbook.

**Motion** to recommend Housing and Land Use and Committee Engagement Committees for 2022-2023 terms. **Seconded.** Motion carries by a vote of 12-0-0.

**Moved to closed session at 7:20 PM. | Minutes respectfully submitted by Robb Larson.**